



## Job Description

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### Senior Policy & Advocacy Officer **Grade: 8**

**Directorate:** Conservation

**Location:** WWT Madagascar

**Reporting to:** Senior Project Coordinator (FtW)

**Duty Station:** WWT Office, Antanarivo

**Context and justification:** WWT Madagascar is looking to strengthen its team by recruiting a specialist in policy research, dissemination and advocacy. The research will focus on policy and economic drivers of wetland degradation, and will initial focus on identifying the most important policy and economic drivers that WWT can reasonably expect to impact.

**Main function of post:** To be responsible for providing political intelligence, developing policy, disseminating findings and delivering advocacy for WWT Madagascar, as well as supporting local engagement, communications and campaigns.

**Supervisory responsibilities:** None

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### Responsibilities of the post

**1. Political intelligence**

Monitor and report on political and policy developments in Madagascar, ensuring colleagues are briefed on relevant issues and understand the impacts upon wetlands and WWT's strategic goals.

**2. Policy research**

Work with colleagues and external partners to research and consolidate evidence, identify policy barriers and solutions, and develop policy positions for WWT Madagascar.

**3. Representing WWT**

Attend national fora, working groups, external meetings and events, developing and maintaining constructive relationships with the Madagascar government, politicians, private sector organisations and other stakeholders.

**4. Advocacy**

Develop and deliver selected advocacy strategies to influence policy and plans via Government, Parliamentary, Judicial, private sector and international processes.

**5. Line Management**

Currently none, with the possibility of supervising students and/or consultants to deliver research and advocacy outcomes as agreed with the line manager or technical supervisor.

**6. Health and Safety**

Ensuring the health, safety and wellbeing of everyone is an integral part of how WWT works, creating a safe environment for staff, volunteers and stakeholder through WWT's health and safety policies and guidelines.

**7. Sustainability**

Engage with the WWT Sustainability Statement, be aware of negative environmental impacts and incorporating sustainable ways of working.

**8. Dealing with personal and financial data**

Adhere to WWT's Data Protection policy and UK-GDPR standards. These requirements will need to be considered in the data protection policy of the WKB, which you will lead on producing.

In addition to the duties and responsibilities listed, the post holder is required to perform any other reasonable duties that may be assigned by the supervisor shown above, from time to time.

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**Date raised: Oct 2024**

**Amended: N/A**

# Person Specification

## 1. Qualifications

### *Essential:*

- Educated to degree standard or equivalent, preferably in an environmental (science or policy) or politics-related subject.

## 2. Experience

### *Essential:*

- Familiarity with national and international conservation issues, environmental policy and legislation, particularly those related to wetlands, water management and climate change
- Proven record of undertaking and presenting original research
- Developing evidence-based policies and advice in response to evidence
- Working with Government processes, bodies and individuals e.g. Ministers, advisers, civil servants, parliamentary bodies and political parties
- Stakeholder management, including and representing employers on external bodies and events

### *Desirable:*

- Familiarity with political monitoring and reporting systems
- Working with business sector (including those related to natural resources), developers and utilities
- Working with conservation NGOs, representative bodies and research bodies
- Working with regional and sub-regional governments
- Knowledge of and passion for wetlands and the broader natural environment
- Responding to media enquiries and participating in public-facing campaigns

## 3. Managerial & Supervisory

### *Essential:*

- None

## 4. Responsibility

### *Essential:*

- Fluency in English and French
- Thorough and diligent, with the ability to write clearly, concisely and persuasively in a range of styles and formats (e.g. reports, briefings)
- Strong political acumen, with the ability to identify and interpret developments and respond to them swiftly and effectively in support of the WWT Madagascar strategy

- Confident and highly organised, with the ability to work well under pressure and with minimum supervision in order to fulfil multiple tasks and meet tight deadlines
- Computer literate, familiar with MS Office applications

***Desirable:***

- Experience of working with the news media and communicating via video and radio

***Levels of Responsibility:***

Type of Responsibility	Level (£'s)
Budget Responsibility	0
Income	0
Project Size (normally managed)	Small/medium/large
Assets (required for job, exc. buildings)	£0

## 5. Creative Ability

***Essential:***

- Proficient in policy analysis, identifying barriers and developing creative new solutions to existing and emerging challenges
- Ability to think strategically and tactically
- Possessing curiosity about and a dedication to nature conservation, and the willingness to continuously learn and develop in support of WWT's strategic aims.

## 6. Contact

***Essential:***

- Excellent networker, using strong interpersonal skills to build productive relationships with people holding a variety of views and priorities
- Strong and confident communicator, with the ability to inspire, persuade and build trust across a wide range of audiences.
- Reliable team worker, comfortable with working closely and creatively with colleagues

## General Notes

This position will from time to time require work during some evenings, weekends and public holidays to meet the needs of the post.